

Meeting Minutes

Salisbury/Wicomico Metropolitan Planning Organization
November 10, 2010

City of Salisbury/Wicomico County Government Building
125 North Division Street, Salisbury, MD
Room 301 (Council Chambers)

Attendees:

TAC Members:

John Redden, Wicomico Department of Public Works
Bradley Bellacico, Salisbury Area Chamber of Commerce
Ian Beam, Maryland Department of Transportation
Latonya Franklin, Shore Transit/Tri-County Council
Jeff Downes, Salisbury University
Brenden Frederick, City of Salisbury Transportation & Safety Advisory Committee
Becky Robinson, Delmarva Water Transport Committee
Keith Lackie, Maryland Department of Planning
Julie Wheatley, Sussex County Economic Development
Jim Magill, Salisbury/Wicomico Planning Commission
Rick Konrad, City of Fruitland
Sara Bynum-King, Town of Delmar
Robin Ayele, S/W MPO staff

Introduction

Robin Ayele opened the meeting at 1:05 p.m. and welcomed everyone. Introductions of all attendees were made.

Minutes

Ms. Ayele introduced the first item on the agenda, which was review of the September 21 meeting minutes. Mr. Magill moved to approve the meeting minutes, and Mr. Lackie seconded the motion. All Committee members voted aye, with none opposed, and the motion to approve the minutes was passed.

Amendment to FY 2011 Unified Planning Work Program

Ms. Ayele stated there was a change in funding to the UPWP. The MPO received an additional \$6,417 as outlined in the November 4 email to members. See **attachment #1**.

Mr. Lackie moved to make a favorable recommendation to forward the draft revised FY 11 UPWP to the MPO Council for adoption, and Mr. Ian Beam seconded the motion. All Committee members voted aye, with none opposed, and the amendment to the UPWP was approved.

Presentations of Beaglin Park Drive and the Shore Transit Traffic Impact studies

Ms. Betty Tustin, consultant with the Traffic Group, presented the findings for the Beaglin Park Drive Study. The purpose of the Study was to evaluate vehicular safety from Glen Avenue to North Park Drive. The Study found that wet road conditions and excessive speed were key factors in the number of accidents on the roadway. Recommendations include advance warning signage of the curve, reduced travel speed road improvements, raised pavement markings, improved lane delineation, the elimination of the left turn lane at Hannibal Street, center lane rumble strips, and improved skid resistance. Mr. Redden added that ARR Stimulus funds would be used to mill and overlay Beaglin Park Drive, which would commence in the coming few weeks. He stated that the road would return to a four-lane road and the northbound left turn lane at Hannibal Street would be eliminated.

Ms. Tustin provided an overview of the Shore Transit Traffic Impact Study findings and recommendations. The Study found sufficient capacity for the additional traffic and conditions related to the location of the new Shore Transit/Tri-County headquarters. The recommendation was to split the northbound and southbound movements in the median on Walston Switch Road.

Studies and Reports

Ms. Ayele provided a brief overview of the current MPO projects including: MPO Long-Range Transportation Plan; U.S. Route 13 / Naylor Mill Road Corridor study; Shore Transit / Tri-County Council of the Lower Eastern Shore (TCCLES) Traffic Impact Study and Routing Analysis; Delmarva Freight Plan; and the MPO Freight Study.

See **attachment #2**.

Public Comments

There were no public comments.

Next Meeting Date/Adjourn

There being no further business, upon a motion by Mr. Redden, seconded by Mr. Magill, with all members voting in favor, the meeting adjourned at 1:55 P.M.

ATTACHMENT #1

| UPWP Item | Adopted FY 11 Costs | Revised FY 11 Costs | Difference |
|---|----------------------------|----------------------------|-------------------|
| MPO Administration | \$30,000 | \$36,000 | + \$6,000 |
| Traffic Modeling Analysis – Identification and Data Development | \$19,050 | \$20,000 | + \$950 |
| Recommended Local Roadway Improvements – Feasibility Analysis | \$21,461 | \$20,928 | - \$533 |
| TOTALS | \$70,511 | \$76,928 | + \$6,417 |

ATTACHMENT #2

1. Long-Range Transportation Plan
 - a. Consultant: Cambridge Systematics
 - b. The anticipated completion date is December 2010.
 - c. The draft will be presented at a future TAC meeting.
2. U.S. Route 13/Naylor Mill Road
 - a. Consultant: JMT
 - b. The draft was received and under review.
 - c. The consultants will present the draft at a future TAC meeting.
3. Shore Transit – Routing Analysis
 - a. Consultant: Sabra, Wang & Associates
 - b. The kick-off meeting was held in early November.
 - c. The anticipated completion date is in the spring 2011.
4. Delmarva Freight Study & MPO Freight Study
 - a. The consultant received final revisions to the draft technical and summary report on November 5, 2010.
 - b. The final version of both reports will be available by the end of November.
5. MPO Freight Study
 - a. Consultant: BEACON
 - b. The purpose of the Study is to develop a freight study specifically for the MPO area. Data will be extracted from the Delmarva Freight Study.