

SALISBURY/WICOMICO METROPOLITAN PLANNING ORGANIZATION
REQUEST FOR PROPOSALS
U.S. ROUTE 50 PEDESTRIAN & CYCLIST SAFETY AND CONNECTIVITY PLAN

October 12, 2011

I. INTRODUCTION

The Salisbury-Wicomico Metropolitan Planning Organization (S/W MPO) is seeking proposals from qualified consultant firms to prepare a Pedestrian & Cyclist Safety and Connectivity Plan for a section of U.S. Route 50 Business and Mount Hermon Road extending from Ward Street to Beaglin Park Drive in Salisbury, Maryland. See attachment #1.

This Plan will analyze pedestrian & cyclist needs and identify improvements to address safety concerns and identify opportunities to improve non-motorized connectivity within the aforementioned study area. The Plan should include specific recommendations for sidewalks, signage, curb ramps, crosswalks, refuge islands, stop bars, and pedestrian & cyclist signals along the study area roadways and intersections to achieve the pedestrian & cyclist safety and connectivity goals and objectives outlined in the final Plan. Additionally, this Plan should contain priority levels and cost estimates for the proposed improvements.

II. BACKGROUND

The S/WMPO was officially established in the fall of 2003, with its primary mission to perform transportation planning and coordinate those efforts within the region. Member jurisdictions include the City of Salisbury, the City of Fruitland, the Town of Delmar (De. and Md.) and Wicomico County and Sussex County (De.). Only a portion of the unincorporated areas of Wicomico and Sussex Counties surrounding the municipalities are included in the MPO Planning Area.

III. PURPOSE

The goal of the U.S. Route 50 Business – Pedestrian & Cyclist Safety and Connectivity Plan is to analyze pedestrian & cyclist needs, and recommend improvements to address those needs. This Plan will take into account the existing and future land uses, traffic, pedestrian & cyclist connectivity, and pedestrian & cyclist conditions. Specific concepts addressed in this Plan should include:

1. Providing safe pedestrian & cyclist accommodations (connections and accessibility) for the general public, which are ADA compliant;
2. Pedestrian & cyclist connections among nearby schools, retail, and residential areas;
3. Safe and convenient non-motorized movement at designated and non-designated crossing points across U.S. Route 50 and Mount Hermon Road including, but not limited to signalized and non-signalized intersection; and
4. Safe and convenient pedestrian & cyclist connection to bus stops and nearby activity centers;

IV. SCOPE OF WORK

- A. Identify existing roadway characteristics including, but not limited to annual average daily traffic counts, information about the number of lanes and distance at intersection crossing within study area, and pedestrian & cyclist activity and crossing patterns;
- B. Inventory existing pedestrian and cyclist facilities and their deficiencies;
- C. Analyze pedestrian and cyclist traffic accidents within the study area;
- D. Provide specific recommendations for sidewalks, signage, curb ramps, crosswalks, refuge islands, stop bars, and pedestrian signals and lighting along the study area roadways and intersections to achieve the pedestrian and cyclist safety and connectivity goals. Illustratives and renderings are required for major recommended improvements. Where applicable, recommendations shall be ADA Compliant;
- E. Provide approximate cost estimates (planning level, not engineering grade cost proposals) to implement recommendations contained within the final draft of the Plan;
- F. Provide prioritization listing for recommended improvements (existing and proposed infrastructure);
- G. Identify connectivity deficiencies and delineate possible future connections;
- H. Prepare preliminary Plan that reflects the purpose and the scope of work contained in this RFP;
- I. Present draft Plan to the S/W MPO Technical Advisory Committee;
- J. Revise draft Plan based on comments expressed by the S/W MPO Technical Advisory Committee; and
- K. Present the final Plan to the MPO Council.

V. DELIVERABLES

The final Plan should be a concise document with text and graphics which can also be reproduced and provided to the general public. The final version shall be on 8 1/2" x 11" sheets; graphics may use 11" x 17" sheets where necessary. One reproducible (photo ready) draft copy and 10 additional final copies shall be submitted. The consultant must also supply the documents on CD in a format compatible with Microsoft Office Suite.

All mapped data by the consultant must also be provided to the S/W MPO in a format that can be utilized in an ArcMap Geographic Information System.

VI. AVAILABLE INFORMATION

The S/W MPO will cooperate fully to provide any information it has available. However, the consultant shall be responsible for all data acquisition necessary to complete any analysis and reports required for this Plan.

VII. PROPOSAL CONTENT/EVALUATION CRITERIA

Respondents are encouraged to submit complete, but concise proposals that contain sufficient information to enable the MPO to evaluate the respondent's qualifications and ability to perform the needed services, in accordance with the following evaluation criteria:

1. Respondent's knowledge and experience in performing the specified or closely-related tasks.
2. Respondent's understanding of the purpose and objectives of the proposed project.
3. Qualifications of the respondent's project manager and project team, relevant to each individual's identified function in the project.
4. Overall qualifications and experience of the respondent and any subcontractors to be utilized.
5. Overall responsiveness of the proposal to the RFP.
6. Respondent's ability to respond quickly, efficiently, comprehensively and fully to the intent and requirements identified in the request for proposals.
7. Geographic location in relation to the project area.
8. Respondent's financial ability and sufficiency to provide the requested services.
9. Pricing proposals should reflect the entire scope of work.

VIII. SUBMISSION REQUIREMENTS

Interested respondents should submit four (4) copies of their proposal for the S/W MPO U.S. Route 50 Pedestrian & Cyclist Safety and Connectivity Study with pricing provided for the study area as described within this Request For Proposals:

Wicomico County Purchasing Department
ATTN: Dawn Luchaco
Government Office Building
Room B-12
125 N. Division Street
Salisbury, MD. 21803

The deadline for receipt of proposals is November 10, 2011 at 2:00 P.M., at which time the RFP responses will be opened and read in Room B-12 of the Government Office Building.

IX. SELECTION PROCESS

The MPO Staff will review all proposals received in accordance with the "Proposal Content/Evaluation Criteria" contained in Section VII, and will make a selection, contingent on available funding included as part of the adopted FY 2012 Unified Planning Work Program.

ATTACHMENT 1

